



**WEST MIDLANDS BIODIVERSITY PARTNERSHIP
AGM**

**THE STUDIO
7 CANNON STREET
BIRMINGHAM
B2 5EP**

**9.00 am to 9.30 am
MONDAY APRIL 28th 2008**

Draft Minutes

Present

Mike Kinghan
Mike Wilkinson
Justin Milward
Jo Hackman
Nikki Davies
Kate Warburton
Sarah Faulkner
Andrew Heaton
Dave Haslam
Fran Griffiths
Gina Rowe
Amanda Pearce

Jeff Edwards

Apologies

Dave Lowe
David Howatson
Bill Heslegrave

Re-appointment of Chair & Vice Chair

Mike Kinghan was re-appointed as chairman and Mike Wilkinson was re-appointed as vice chairman at this meeting following circulation of nomination forms in April where all partners responses were supportive of these individuals continuing in post for another year.

Annual Report and Accounts

The Annual Report was distributed for information. JE was thanked for producing this and it was agreed that this should be circulated to key contacts and made available at key locations across the region.

The Accounts were outlined. A total of 26,759 is being carried forward but some of this is committed for paying for a number of things including the conference and the annual report whilst other funds are earmarked for expenditure on the Web site and for the Regional Habitat Data Project. This leaves us with just over £15k uncommitted for expenditure this year. The only additional confirmed income is a £9k contribution from Natural England.

Terms of Reference

Mike Wilkinson introduced this item. He had prepared a revised TOR and circulated this for comment. There had been a number of comments which were outline on the paper that had been distributed. In addition FC had also made some late comments.

Following the discussion the following recommendations were approved:

- 1 - That, subject to minor amendments, the TOR be approved in terms of their purpose.
- 2 – That the issue of membership being subject to an annual contribution be removed

It was agreed that the partnership should keep the possibility of applying a membership fee if and when the partnership financial position requires it. It was also agreed that the TOR required an additional clause to ensure that the partnership could hold an extraordinary AGM if the TOR required amendment.

Steering Group Membership

The current membership was outlined as follows:

WMBP Steering Group	Representing	Other Roles
Mike Kinghan	Wildlife Trusts	Lead for Landscapes for Living ¹
Mike Wilkinson	Natural England	
Chris Blakeley	LGA & Regional Assembly	
Andrew Heaton	Environment Agency	Chair of Climate Change

		group
Kate Warburton	National Trust	
Colin Wilkinson	RSPB	
Amanda Pearce ²	Forestry Commission	Chair of SITA PAP
Justin Milward	Woodland Trust	Chair of Trees, Woods and Forests group
Sarah Faulkner	NFU	
David Howatson	GOWM	
Dave Haslam	B&BC LBAPs	
Dave Lowe ³	LRCs	

¹ LfL group chaired by Colin Raven Worcestershire WT

² On secondment from NE to FC standing in for Simon West

³ Standing in for Sara Carvalho

The current membership were thanked for their hard work over the past year.

At a special joint LBAPs & WMBP meeting in January it was agreed that the LBAPs should have 2 additional representatives on the Steering Group with each 2 LBAPs putting forward nominations for 1 year to be rotated around the region over the next 3 years. Shropshire and Warwickshire had been selected for this year and representatives from each will now be joining the Steering Group.

AOB

Dave Haslam pointed to the need to change the partnership contact details on all publications, conference packs and the website as he is still getting calls at his office.